

CODICOTE PARISH COUNCIL

Minutes of the RECREATION COMMITTEE held on TUESDAY 17th SEPTEMBER 2019 in the Parish Council Offices, 107a High Street which commenced at 7:30pm

PRESENT: Chairman, Councillor J Warwick, with Councillors J Bundy,
R Shergold, C Tinner and J Whitbread

IN ATTENDANCE: L Ellis (Clerk)

1. **APOLOGIES FOR ABSENCE:**
Councillors H Gregory (holiday) and J Howe (other commitments).
2. **TO RECEIVE DECLARATIONS OF INTEREST IN ACCORDANCE WITH
THE COUNCIL'S CODE OF CONDUCT AND STANDING ORDERS:**
None received.
3. **MINUTES OF THE MEETING HELD ON 16th JULY 2019:**
The minutes of the above meeting were read and duly noted.
4. **MATTERS ARISING FROM THE MINUTES:**
Junior pitch goal posts: The Clerk reported that an application to the Hertfordshire FA for grant funding of 50% towards the cost to replace the junior goal posts was submitted on 25th July 2019. The process takes approximately 10 weeks.

Update on the Valley Road play area lease including play area fencing: It was reported that the lease will be reviewed shortly.

The Committee considered the two quotations received for fencing at the Valley Road play area. It was **agreed** that a third quotation should be sought and that James Howe Landscapes should be asked to resubmit their quotation as the whole site is to be fenced and he may wish to adjust his original quotation to take this into account.

Codicote Football Club including lease agreement and sports field maintenance work:

The Committee were disappointed to note that the floodlights had been installed several weeks prior to the official date for their erection which is a further breach of their lease agreement.

The Clerk reported that CFC had not responded to the Council's email regarding this matter. Councillor Shergold offered to speak to Craig Rathbone (CFC) regarding this matter saying that he needs to respond to correspondence sent by the Council.

The Clerk reported that the pavilion toilets were not being flushed after use. Key holders are to take responsibility for ensuring that the building is left in the condition that it was found. Also, signage will be displayed stating that toilets should be flushed after use and in the interests of hygiene hands should be washed.

S106 projects (Pavilion and Scout Hut): The Clerk reported that NHDC had not made any comment on the two quotations submitted for the refurbishment of the pavilion and the rebuilding of the scout hut other than to ask if VAT should be taken

into account when agreeing the S106 monies from the developers. The Clerk is liaising with the internal auditor to resolve this point.

CCTV, car park lighting, planters, pathway and disabled parking at the Bury Lane sports field: The Clerk reported that the grant had been paid to the JCSCC Trustees and the new equipment had been fitted. It was noted that the Trustees funded an additional camera.

It was **agreed** that the Clerk should contact Jim Park (JCSCC) and District Councillor Moody to request that the NHDC Southern Rural Committee consider funding for car park lighting and works to the pathway from the hedge to the crossover. Unfortunately the Council do not have sufficient funding for these projects; their reserves were spent on landscaping of the sports field as this formed part of the planning application which was incorrectly submitted in the Council's name.

Councillor Whitbread reported that he had stripped the planters and weed killer will shortly be applied. The planters will be seeded in March 2020.

2019 Festive displays: The Clerk reported that the application for the installation of the festive displays had been forwarded to Ringway and it is hoped that they will shortly issue the licence.

Councillor Whitbread **agreed** to liaise with a local shop keeper to obtain their permission to use their frontage for the refreshments. He also reported that he had successfully sourced a Christmas tree. It was noted that the Codicote Community Choir had **agreed** to perform at the event.

5. TO DISCUSS THE 2019 FIREWORKS DISPLAY EVENT:

R067 The Clerk to liaise with Councillor Howe on sourcing the fireworks, it was noted that Kimbolton Fireworks were now able to supply fireworks.

Councillor Bundy **agreed** to investigate who would be willing to provide first aid cover at the event.

The Clerk to approach St Giles PCC to ask for their permission to use part of their car park for the event.

6. TO CONSIDER THE QUOTATIONS FOR THE BURY LANE SPORTS FIELD TREE WORKS AND TIDY-UP:

R068 The Committee considered the three quotations received for tree works at the sports field. Councillor Whitbread **agreed** to meet with Rabley Tree Care to ensure that their quotation included the sufficient level of pollarding as required by the Council.

Councillor Whitbread declared an interest in the tidy-up item and would take no part in the discussion.

Councillors **agreed** that the Council's contractor should be asked to obtain a skip and remove the rubbish which is stacked at the sports field. The Committee will consider using a digger to clear debris between the garages at the same time as the re-connection of electricity to the garages is being undertaken.

7. TO CONSIDER THE DRAFT 2020/21 RECREATION COMMITTEE BUDGET:

R069 The Committee reviewed the draft 2020/21 budget prepared by the Clerk. Further consideration will be given to the budget at the October meeting.

**8. URGENT BUSINESS - TO CONSIDER A REQUEST TO USE THE
R070 CRICKET PITCH AND PAVILION IN 2020/21:**

It was noted that a request had been received from a newly formed cricket team to use the Council's facilities on Saturdays in the 2020/21 season. Councillors decided that they could not make a decision on this without liaising with the current users.

9. DATE OF NEXT MEETING:

R071 Tuesday 15th October 2019.

The Chairman thanked everyone for attending and closed the meeting at 8:40pm.

Signed..... Chairman

Date..... 2019